

Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
Borgaon (Meghe), Wardha (M.S.)
Internal Quality Assurance Cell

Ref. No. EST/536/IQAC/2022-23/15

Date:-28/01/2023

MINUTES OF THIRD IQAC MEETING OF SESSION 2022-23

Third Meeting of the Internal Quality Assurance Cell was held on 25th January 2023 at 2.00 p.m. in the seminar hall of the Institute. Dr. R.O. Ganjiwale, Principal chaired the meeting.

The following members were present in the meeting

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| 1. Dr. R.O. Ganjiwale | : Chairperson |
| 2. Shri Yuvrajsingh Choudhari
Secretary, VYWS, Amravati | : Member |
| 3. Adv. Ashok Pawade | : Member (Local Society) |
| 4. Dr. S. A. Khan, Professor | : Member |
| 5. Dr. M. P. Puranik, Professor | : Member |
| 6. Dr. L. G. Rathi, Professor | : Member |
| 7. Dr. B. R. Gandhare, Associate Professor | : Member |
| 8. Mr. G. D. Dahikar, Assistant Professor | : Member |
| 9. Mr. S. P. Dewani, Assistant Professor | : Member |
| 10. Mr. N. K. Tapare, Computer Programmer | : Member |
| 11. President Alumni Association nominee | : Member |
| 12. Dr. D. J. Singhavi | : Member Secretary |

Dr. D.J. Singhavi, member secretary, IQAC welcomed the chairman and all the members of IQAC and with the permission of chair, the committee members discussed the following agenda.

1. To confirm the minutes of last meeting.
2. To confirm the action taken report.
3. To review the tasks assigned to the various committees and activity coordinators in accordance with the perspective plan.

4. To discuss about budgetary provisions for different activities
5. To discuss about NAAC SSR Submission.
6. To take review of academic activities
7. To review about training placement activities
8. Any other subject with the permission of chair

1. To confirm the minutes of last meeting held on 03.11.2022

The committee unanimously accepted and approved the minutes of the IQAC meeting that took place on November 3, 2022.

2. To confirm the action taken report

On the agenda covered at the previous meeting, a detailed action taken report was discussed. The committee member expressed satisfaction on the actions taken on minutes of meeting.

3. To review the tasks assigned to the various committees and activity coordinators in accordance with the perspective plan.

Discussion was held while reviewing the tasks assigned to the various committees and committee incharges. IQAC committee members reviewed the status of each activity as per the schedule given by IQAC

4. To discuss about budgetary provisions for different activities.

Committee members discussed about the budgetary provision for NAAC and different activities. Chairman informed committee members to look up into allocation of budgetary provision for different activities into appropriate heading in the budget.

5. To discuss about NAAC SSR Submission

The chairman reminded the faculty members that as the IIQA is already submitted by the institute, any time NAAC SSR will be generated on NAAC portal. He told to all he criteria-wise coordinators to compile all the information required for SSR Submission.

6. To take review of academic activities

Chairman informed faculty members to motivate students for use of reference book in library. He also discussed that student should spent the time in library during off period. He told faculty members to direct the students to do practical individually rotation wise. Committee members discussed the status of CO-PO mapping.


7. To review about training placement activities

The chairman informed that training placement committee to send the letters for campus placement interview to different companies. Committee members said that they will prepare list of HR of different companies. IQAC members suggested to increase financial spending on placement activities.

8. Any other subject with the permission of chair.

IQAC Members suggested to Gender sensitization cell to submit Gender Audit Report for last five years.

Since there were no more discussions to be done. Member secretary proposed vote of thanks to the chair



(Dr. R.O. Ganjiwale)

Principal and Chairman IQAC

PRINCIPAL

Institute of Pharmaceutical Education & Research
Borgaon (Meghe), Wardha.

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Action taken report of the decision taken in the IQAC meeting held on 25.01.2023

Sr. No.	Agenda	Details of action taken
1	To confirm the minutes of last meeting held on 03.11.2022	The meeting's minutes, which took place on 03.11.2022, were approved.
2	To confirm the action taken report.	Action taken of the previous meeting was confirmed
3	To review the tasks assigned to the various committees and activity coordinators in accordance with the perspective plan.	All scheduled activities were reviewed. The activities of every committee member have been completed.
4	To discuss about budgetary provisions for different activities.	The college's budget report includes the IQAC's recommended budgetary requirements.
5	To discuss about NAAC SSR Submission	NAAC SSR is compiled and submitted to NAAC Portal
6	To take review of academic activities	Students are advised to spend their free time in the library. Odd semester COs-POs are mapped
7	To review about training placement activities	A list of HR personnel from various companies was created. The process of contacting these companies for placement has begun.
10.	Any other subject with the permission of chair	The previous year's gender audit report was submitted.


(Dr. D. J. Singhavi)
Member Secretary
IQAC

IQAC Incharge
IPER, Wardha